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## New Driver Application Checklist

Thank you for your interest in becoming a volunteer driver. Please be sure you have included all of the following:

- Volunteer Transportation Center Driver Application
- Copy of your current driver's license
- Copy of your current car insurance
- Copy of your current registration
- Photo of your license plate

Once all the above information is received your application will be processed. Please be patient as this can be a lengthy process. The VTC usually receives a response within 2 weeks but occasionally it can take a little longer. As soon as we receive a positive reply on the background check, we will call you and schedule a Driver Orientation which usually lasts about an hour. After the orientation we will take your picture for your badge. Your badge should come in within a couple weeks. Please make sure you ALWAYS wear your badge whenever you are transporting clients.