

The Volunteer Transportation Center, Inc., has the following position available for its Canton, NY office. (1) Transportation Coordinator (full-time) Responsibilities include: Enter transportation requests into scheduling database, assign volunteer driver based on proximity to client and availability of driver, update schedule as needed to reflect cancellations, no-shows, and other needed changes, maintaining the client database, acting as liaison for partner agencies, matching client transportation needs with the available volunteer driver and maintaining demographic information about the transportation programs.

Interested? Contact Christine Richardson (christine@volunteertransportation.org) TODAY!



## **Christine Richardson, Program Director**

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